



Membership Fee Procedure

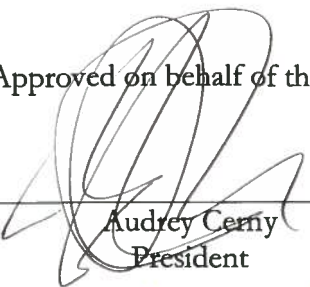
Approved: April 13, 2013

1. Membership fees for 2013 are as follows:

Annual renewals	\$160.00
New members:	
January 1 – March 31	\$160.00
April 1 – June 30	\$120.00
July 1 – September 30	\$80.00
October 1 – December 31	\$40.00

2. The treasurer will ensure members are sent a renewal notice in January of each year.
3. Membership will be terminated if the annual payment is not received within 45 days of the renewal notice being sent.
4. Once the 45 days-notice period has expired, the treasurer will provide the director of communications with a membership list.
5. The treasurer will maintain a list of members in good standing throughout the year, and ensure the director of communications receives notice of new members.
6. The director of communications will ensure the association's distribution list and website are maintained.


Approved on behalf of the Alberta Municipal Clerks Association:



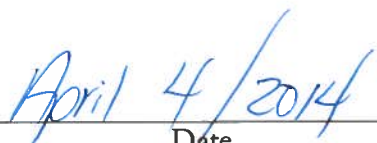
Audrey Cerny
President



Date



Wanda Pintye
Secretary



Date